

DEPARTMENT OF LAND MANAGEMENT  
PLANNING BOARD  
116 Hampton Road  
Southampton, NY 11968VICE CHAIRPERSON  
JOHN J. BLANEYSECRETARY  
LAWRENCE TOLERPhone: (631) 287-5735  
Fax: (631) 287-5706ANNA THRONE-HOLST  
TOWN SUPERVISORBOARD MEMBERS  
GEORGE SKIDMORE JACQUI LOFARO  
PHILIP KEITH JOHN ZUCCARELLI

## Pre-Submission Site Plan Application

Prior to the submission of a site development plan described below, the applicant or his/her agent shall meet with the Planning Board. The purpose of such conference shall be to discuss proposed uses or development of the site and to allow the Planning Board to determine conformity with the provisions and intent of this chapter, including, but not limited to, a discussion and preliminary analysis pursuant to the State Environmental Quality Review Act (SEQRA). The public may listen, participate, and comment in said discussion during the pre-submission conference.

\_\_\_ Appropriate Site Plan Pre-Submission Fee (See § 330-184)  
**\$1,000.00**

### PLEASE SUBMIT 5 COPIES OF SITE PLANS.

\*Note: A minimum of 5 copies is required. Additional copies may be necessary\*

Application Name: \_\_\_\_\_

SCTM No.: \_\_\_\_\_

Property Address: \_\_\_\_\_

#### I. General Information

(a) Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

(b) Name of Business (Existing or Proposed): \_\_\_\_\_

Address: \_\_\_\_\_

(c) If the applicant is a corporation, give the name and title of the responsible officer:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

- (d) Landowner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_
- (e) Licensed Architect, Landscape Architect, Civil Engineer or Land Surveyor  
  
Name: \_\_\_\_\_ License No. \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone No. \_\_\_\_\_
- (f) If the applicant does not own the property, prepare the endorsement at the end of this form establishing owner's authorization of the applicant's proposed subdivision of his land.
- (g) All communications with regard to this subdivision shall be addressed to the following person until further notice:  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No: \_\_\_\_\_

## II. Proposed Site

- a. General location of Property \_\_\_\_\_  
(north/west/south/east)  
  
of \_\_\_\_\_, approx \_\_\_\_\_  
(street or road) (feet) (north/east/south/west)  
  
of \_\_\_\_\_, in \_\_\_\_\_.  
(nearest interesting street) (hamlet)
- b. Total area under consideration: \_\_\_\_\_ sq. ft. or  
\_\_\_\_\_ acres.
- c. Zoning District(s): \_\_\_\_\_

g. Description of Project:

In the space below, please provide a description of the project, the proposed use and operation thereof, including a detailed explanation of the design concept, the objective of the project sponsor and how the project is or is not in compliance with the Town Code. Additional sheets may be added if necessary

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